

# Chihuahuan Desert Research Institute

## Meeting of the Executive Committee

Visitor's Center Fort Davis, Texas

April 29, 2013 9:30am

Committee Members in attendance: Thomas M. Bruner, President (by phone)  
Linda Roberts, Treasurer  
Blaine Hall  
Suzette Ashworth, Secretary

Board Members in attendance: Shirley Powell Robert Potts  
Joe Mussey Martha Latta

### I. Call to Order

President Bruner called the Executive Committee meeting to order at 9:30 am.

### II. Reading of the Minutes

The minutes of the January 28, 2013 meeting of the Executive Committee were approved as presented.

### III. Director's Report

Tom Bruner, interim Executive Director, reported that CDRI's \$30,000 grant from Green Mountain Energy for solar panels is scheduled for installation to begin in late June, 2013. The solar installation will save CDRI approximately \$120/month in energy costs.

### IV. Old Business – none

### V. New Business

- The Preliminary 1<sup>st</sup> Quarter Variance Report shows a positive cash flow, even though membership dues, gift shop sales and program income are somewhat reduced from the budgeted levels.
- This was the second year in which the Board recommended no longer conducting the native plant sale, yet staff proceeded to have it as it was reported to increase CDRI

membership. The Executive Committee asked for an evaluation of the plant sale, what it costs versus what revenue it produces, and what impact if any it has on memberships.

- Shirley Powell reported that as of April 26, 2013, the Permanent Endowment Fund had a value of \$1.89 million and that the Scudday Scholarship Fund is now in excess of \$10,000.
- The Executive Committee considered a list of maintenance issues and cost estimates submitted by the Land Site manager. After considerable discussion, a motion was made by Blaine Hall and seconded by Linda Roberts to establish a capital repair budget of \$20,000 to address maintenance issues on the Visitors' Center roof and the large greenhouse where the cactus collection is housed. The motion passed unanimously. The other maintenance issues will be considered when more information is available.

#### VI. Adjournment

With no further business, the Executive Committee meeting was adjourned at 10:15am.

*Thomas Bruner*  
*Martha Hansen by MSH*  
Thomas M. Bruner, President

*Suzette Ashworth*  
Suzette Ashworth, Secretary

Date: 11/15/2013