



A facility of the Chihuahuan Desert Research Institute, Est. 1974

The Mission of the Chihuahuan Desert Research Institute is to promote public awareness, appreciation, and concern for nature generally and the natural diversity of the Chihuahuan Desert region specifically, through education, the visitor experience, and through the support of research.

We're Hiring!

Visitor Services Specialist

We are seeking a professional individual who aligns with our mission and is enthusiastic about a diverse range of duties and responsibilities that will positively influence various aspects of the Chihuahuan Desert Nature Center & Botanical Gardens.

Responsibilities include collaborating with the Executive Director and the CDRI Team to schedule, plan, promote, and deliver the following:

- Educational programs for public school children in Region 18
- Workshops, lectures, and book signing events
- Assistance in producing the BBQ & Auction fundraiser, as well as the Cactus Sale
- Coordinate guided hikes for school groups and adult tour groups
- Support for weddings, receptions, and other special occasions
- Creation of promotional materials

Duties also include:

- Assisting at the Information Desk and the Nature Center Gift Shop
- Retail merchandising for the Nature Center Gift Shop
- Maintaining Facebook and Instagram platforms

This is a full-time position, 40 hours per week, with starting pay at \$18.50 per hour. The position includes sick leave and paid vacation, a competitive pay rate, beautiful surroundings, and a friendly, collegial work environment.

Please submit your resume and a letter of interest to Lisa Gordon, Exec. Director at lgordon@cdri.org.

The Chihuahuan Desert Research Institute is an Equal Opportunity Employer and considers all applicants without regard to race, religion, color, sex, gender identity or expression, sexual orientation, marital or parental status, age, national origin, veteran status, disability, or any other status protected by law.